



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Pt. devi prasad choubey govt. college saja
• Name of the Head of the institution	Dr .I.P. DINKAR
• Designation	Principal incharge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9575738286
• Mobile no	9406011086
• Registered e-mail	govtcollegesaja@gmail.com
• Alternate e-mail	govtcollegesaja@gmail.com
• Address	pt Devi prasad choubey Govt College saja
• City/Town	Bemetara
• State/UT	CHHATTISGARH
• Pin Code	491993
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Hemchand yadav university durg				
• Name of the IQAC Coordinator	Dr. vijaylaxmi dewangan				
• Phone No.	9179597687				
• Alternate phone No.	9770747720				
• Mobile	9770747720				
• IQAC e-mail address	govtcollegesaja@gmail.com				
• Alternate Email address	govtcollegesaja@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://govtcollegesaja.in/newsData/Report967.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://govtcollegesaja.in/newsData/Report952.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.01	2022	30/07/2017	29/07/2021
6.Date of Establishment of IQAC			01/08/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
New building for academic work		
improvement of ICT Facilities		
Establishment of departmental library in different departments		
QR coding of all plants in the campus area.		
Renovation of play-ground and upgradation of sports complex, and gymnasium		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Internal academic audit conduction Annual performance report of all teachers	Taken and marking is done as per academic performance.
Proposal for renovation of play- ground and upgradation of sports complex	Play ground renovated and sports complex upgraded with the establishment of a new gymnasium.
Proposal for opening of new departments in the college.	New departments for PG in Mathematics, Botany, Zoology, and Geography approved.
Proposal for New building for academic uses .	New building approved
Proposal for QR coding of plants of botanical garden of the college	QR codes made and taged to the plants of the botanical garden.
Proposal for to provide the e- learning materials to the students and multidisciplinary and Interdisciplinary study and research.	e-learning materials made available on college web site
Proposal for upgradation of wi- fi zones in the campus.	Wi-fi zones upgraded.
Proposal for establishment of Well functioning career counselling cell.	Counseling cell established.
Proposal for increase in seats for BA Bsc and Bcom Seats	Those Department increased to 250,150, 150 .
Proposal for construction of new toilets in the campus.	Two New toilets constructed.

13. Whether the AQAR was placed before statutory body?	No
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	27/12/2022

15. Multidisciplinary / interdisciplinary

Our institution has already embraced the concepts of a multidisciplinary and interdisciplinary approach, and we are actively working to reinforce and enhance these principles. Our goal is to cultivate all aspects of human capacities, including intellectual, aesthetic, social, physical, emotional, and moral dimensions. Through this approach, we aspire to nurture well-rounded individuals equipped with a critical sense, fostering holistic development in our students. Pt Devi Prasad Choubey Govt College Saja is a multidisciplinary institute offering both undergraduate and postgraduate classes in science, commerce, and the arts. The institution provides students with the flexibility to choose their disciplines, allowing science students to opt for science, commerce, or arts faculties. Commerce students, on the other hand, can choose between commerce and arts faculties. Science students further have the option to select from various subject combinations, such as physics-chemistry-mathematics, and botany-zoology-chemistry. The art faculty offers an extensive choice of subject combinations. Additionally, the institute emphasizes a multidisciplinary education system to elevate the status of women's education. postgraduate programs in, political science, Economics , Hindi Literature, Sociology and commerce.. The curriculum is designed by the University to be both multidisciplinary and interdisciplinary, aiming to provide a comprehensive education for women's empowerment. And wide range of knowledge.

16. Academic bank of credits (ABC):

In accordance with the National Education Policy (NEP) of 2020 and under the guidance of the Department of Higher Education, Government of Chhattisgarh, our institution is set to implement the academic bank of credits (ABC). This initiative involves the storage of students' academic data and awards in compliance with government directives. The institution has submitted its application for registration on the Academic Bank of Credits (ABC) portal, facilitating students in creating their accounts. This, in turn,

allows students to benefit from the flexibility of multiple entries and exits throughout their chosen academic program. Currently, the institution is actively developing a system to operationalize the ABC framework, adhering to the guidelines set forth by the Chhattisgarh Higher Education Department, the Affiliating University, and the forthcoming policy related to ABC. The approval of the policy will involve discussions and decisions made by both the Academic Council and the Governing Body. To keep students informed and engaged, regular updates are being provided, and students are encouraged to register for online courses through various national schemes such as SWAYAM and NPTEL. This proactive approach aligns with our commitment to enhancing the educational experience and opportunities for our students. In accordance with the National Education Policy (NEP) of 2020 and under the guidance of the Department of Higher Education, Government of Chhattisgarh, our institution is set to implement the academic bank of credits (ABC). This initiative involves the storage of students' academic data and awards in compliance with government directives. The institution has submitted its application for registration on the Academic Bank of Credits (ABC) portal, , facilitating students in creating their accounts. This, in turn, allows students to benefit from the flexibility of multiple entries and exits throughout their chosen academic program. Currently, the institution is actively developing a system to operationalize the ABC framework, adhering to the guidelines set forth by the Chhattisgarh Higher Education Department, the Affiliating University,, and the forthcoming policy related to ABC. The approval of the policy will involve discussions and decisions made by both the Academic Council and the Governing Body. To keep students informed and engaged, regular updates are being provided, and students are encouraged to register for online courses through various national schemes such as SWAYAM and NPTEL. This proactive approach aligns with our commitment to enhancing the educational experience and opportunities for our students.

17.Skill development:

The driving forces behind the growth and economic development of a country are skills and knowledge. Young collegiate students form the backbone of the economy, yet industries are currently grappling with a severe shortage of skilled manpower. The heightened pace of growth has only intensified the demand for individuals with specific skill sets. It is now the responsibility of our institution to not only focus on academics but also incorporate practical skills. In response to this need, our Career Guidance Cell has been operational since 2016.. Departing from traditional content and a heavy reliance on rote learning, the new policy underscores a more holistic

approach. It advocates for a creative and multidisciplinary curriculum that encompasses Humanities, Sports and Fitness, Languages, Culture, and Arts. The curriculum now incorporates soft skills like communication, cooperation, teamwork, and resilience as essential life skills. This revised approach aims to equip students not only with academic expertise but also with crucial leadership skills that will prove invaluable in their career paths. To actively promote skill development, we are consistently offering certificate and add-on courses, ensuring that our students are well-prepared for the challenges and opportunities in their professional journeys.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The education system places a strong emphasis on instilling rootedness and pride in India, celebrating its rich and diverse ancient and modern culture, knowledge systems, and traditions. A key aspect of this focus is the promotion of Indian languages, arts, and culture, which plays a crucial role in building a positive cultural identity and fostering self-esteem. In our college, Hindi (an Indian language) serves as the primary language for teaching and communication across all undergraduate courses and the postgraduate courses in Arts and Humanities. The government's efforts to promote Hindi in higher education further align with our approach. In the realm of culture, our exploration extends to local languages, Hindi, and Chhattisgarhi. Our curriculum at the undergraduate level includes integral components like Aardsh kavya and lokik kavya, ved, darshan and vyakaran, mahakavya and natak, geeta darshan, vyakaran and bhasha vigyan, kavya, chhand, and alankar. Courses in Hindi cover a broad spectrum, including the history of Hindi sahitya, old and medieval poetry, Indian and western poetry, Hindi novels, and stories. In political science and economics, students delve into ancient cases of India. During the induction program, students are sensitized to universal human values, following the principles of traditional Indian culture. The Cultural Committee organizes a variety of cultural programs every year, providing a platform for students to showcase different cultures through dance, songs, drama, skits, and other competitions. This multifaceted approach contributes to a holistic educational experience that embraces and celebrates the rich tapestry of Indian culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute is unwavering in its commitment to creating, sustaining, and enhancing the learning process through total quality management, aiming to establish itself as a leader in scientific and technological education. This commitment is upheld through

continuous improvement initiatives and a collaborative team effort. The institute places a paramount focus on the implementation of outcome-based education (OBE) in teaching-learning processes, considering it an integral part of its mission. A meticulously planned approach to Outcome Based Education has been in effect since the academic year 2019-20, with the implementation of the OBE module. The curriculum explicitly outlines Program Outcomes, Program Specific Outcomes, and Course Outcome statements. The institute conducts annual evaluations of outcomes and meticulously maps Course Outcomes to results attainment. The institution has undertaken significant efforts to integrate Outcome Based Education into teaching and learning practices. This approach centers on achieving intended learning outcomes for students' disciplinary development and is holistically assessed within the context of their learning journey. To further enhance students' employability, the institution has introduced various Skill Development Programs, Entrepreneurship initiatives, and coaching classes for competitive examinations, all of which are outcomes derived from the study. In summary, the institute is dedicated to the principles of total quality management and continuous improvement, and its commitment to Outcome Based Education is evident through the structured implementation of OBE modules and a comprehensive assessment of learning outcomes. The focus on practical skill development and initiatives for employability align with the broader goal of fostering well-rounded and capable graduates.

20.Distance education/online education:

The institution is exploring the possibilities of offering different courses through online mode. The campus already hosts a study center for Distance Education with Pt. Sunderlal Sharma Open University, providing accessibility to a wide range of students. Notably, during the COVID-19 pandemic, the institute successfully transitioned to online education, demonstrating adaptability and resilience. To support students facing challenges in attending regular classes, a student help center has been established within the college. This center assists students who, for various reasons, are unable to attend classes regularly. Guidance is provided to these students, allowing them to take exams as private candidates. The Internal Quality Assurance Cell (IQAC) takes on the responsibility of guiding private students and periodically organizes contact classes to ensure their learning needs are met. In summary, the institution is not only embracing online education but also taking proactive measures to support students facing challenges, reinforcing its commitment to inclusive and quality education.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	236
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1309
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1138
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	436
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	20
File Description	Documents
Data Template	View File
3.2	36

Number of sanctioned posts during the year	
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File Description	Documents
Data Template	View File

4. Institution

4.1	13
Total number of Classrooms and Seminar halls	
4.2	14.29
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	10
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The HEI holds a permanent affiliation with Hemchand Yadav University, Durg. The college diligently adheres to the university's curriculum, following the structural norms set forth by the academic institution. Notably, the Academic Council has sanctioned the comprehensive revision of the curricula, ensuring the alignment of Programme Outcomes , Programme-Specific Outcomes , and Course Outcomes for all programs and courses offered at the college.

To facilitate the smooth execution of academic activities, a timetable are meticulously prepared by the timetable committee for each year. This schedule is distributed to undergraduate (UG) and postgraduate (PG) classes.

At the onset of each academic session, the college planned activities for the session. The academic programs within the Science and Commerce streams focus on equipping students with essential knowledge and skills through project work, field experiences, and internships, fostering their holistic development.

Every departments actively contribute to promoting the rich

composite culture of India, instilling human values, and fostering self-development. Furthermore, foundation courses and compulsory language programs are designed to enhance students' language proficiency, thereby boosting their employment potential. HEI committed to nurturing a comprehensive educational environment that extends beyond the traditional classroom, preparing students for success in both their academic pursuits and future careers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://govtcollegesaja.in/newsData/Report952.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college ensures effective curriculum delivery through its consistent efforts, the departments establish action plans for effective curriculum implementation and create delivery strategies for the services they provide. Curriculum content is effectively transferred within the time frame set. We undertake the following measures for the effective delivery of the university curriculum at the college level:

- A comprehensive teaching plan is prepared by every department and the teachers prepare their teaching plan which includes the delivery of lectures, tutorials, and practicals.
- The level of understanding of students is measured through practical, theoretical & oral examinations.
- Unit Tests are conducted periodically and their results are discussed with the students in the classroom.
- Assignments, seminars, and projects are given to the students under the supervision of the faculty.
- Remedial coaching is given to slow learners and extra classes for advanced learners. Additional facilities such as extra book issues and personal counselling are provided to slow and advanced learners.
- New and innovative teaching techniques apply beside the traditional lecture method, to deliver the content.
- conduct Intra-departmental meetings .
- The college arranges tutorial classes for personality

development and to make them efficient while they appear in the orientation program.

- Keep accurate and sufficient assessment records.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://govtcollegesaja.in/newsData/Report930.5.2%20pariksha%20samiti%20merge.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To seamlessly address cross-cutting issues pertinent to Professional Ethics, Gender, Environment and Sustainability, and Human Values, the college has integrated a diverse array of courses into its curriculum. These courses are designed to augment both professional and general competencies, fostering the holistic development of students.

Within the realm of Professional Ethics, the curriculum encompasses a spectrum of subjects, including Public Finance, International Economics, Labor Economics, Communication in the Modern Age, Education and Information Technology, Laboratory Safety Rules, Auditing Income Tax Law and Accounts, Managerial Economics, and International Marketing, among others.

In the context of Human Values, the curriculum explores essential aspects such as Basic Quality of Life, Individual Freedom, Fearless Mindsets, Fundamental Duties, Chori Aur Prayashchit, Idgah, Yoga Ki Shakti, Socio-Cultural Profiles, Culture and Society, and Human Rights.

Addressing Gender-related concerns, the institute enriches its content with courses like Women and Development, Women and Empowerment, Gender Discrimination, Feminism, Freedom, and Equality.

To emphasize Environmental and Sustainability perspectives, the college offers interdisciplinary Environmental Studies courses across all disciplines. Topics covered include Natural Resource Conservation, Global Warming, Tree Preservation, Water Pollution, Development and Environmental Economics, Nuclear Fusion and Solar Cells, Ecosystems, Sustainable Development, Air Pollution, International Environmental Initiatives, and the imperative need for awareness regarding Environmental Conservation..

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

581

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://govtcollegesaja.in/Reports.aspx?title=AQAR%20-%20CRITERIA-II
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtcollegesaja.in/Reports.aspx?title=AQAR%20-%20CRITERIA-II

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1309

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1245

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has implemented a well-structured system to evaluate the learning levels of its students. Upon entry into the first year UG

Programme, the college follows a defined policy for assessing entry-level competency, skill base, and willingness to learn. Faculty members conduct counseling sessions before program commencement to inform students about their strengths and weaknesses.

Various activities, including question-answer sessions, general knowledge quizzes, topic tests, role-playing activities, and home assignments, are organized to identify both slow and advanced learners. Additionally, the academic performance of the previous year serves as a valuable indicator for distinguishing between these two groups.

For slow learners, the college takes specific initiatives such as providing remedial coaching to address academic weaknesses. Activities like topic tests, surprise tests, and midterm exams are organized to uplift slow learners to a certain level. Advanced learners are encouraged to independently prepare lecture notes, and guest lectures from eminent scholars are arranged on various subjects. These lectures are followed by interactive sessions, proving highly beneficial for the advancement of these learners.

File Description	Documents
Paste link for additional information	http://govtcollegesaja.in/newsData/Report953.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1309	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods offer students the opportunity to take initiative, make decisions, and be accountable for their learning outcomes. The college is consistently working towards a transition from a teaching-centric culture to a learning-centric one, actively involving students in the process.

To foster collaborative and participative learning, the college adopts various methods, including debates, quiz competitions, poster presentations, cultural programs, assignments, seminars, and interactions with experts. These initiatives aim at providing a holistic development for the students. Skill enhancement programs, such as English Language and Communication classes, enable students to express their thoughts in English and refine their pronunciation.

The Department of Computer Science serves as an effective platform for inter-departmental collaboration, enhancing the computing skills of all students. PG students conduct class presentations for students from other departments. Teachers organize intra-departmental interactive lectures and question-answer sessions to stimulate innovative thinking among students.

Furthermore, extension and outreach programs, in collaboration with other agencies, provide students with opportunities to practically apply their classroom knowledge in the larger society. Organizations like NSS, Youth Red Cross, and Women Cell organize initiatives such as Swachh Bharat Mission, AIDS awareness campaigns, Yoga benefits, addiction and vaccination programs, fostering a sense of giving back to the community and emphasizing the value and fulfillment derived from such contributions.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://govtcollegesaja.in/newsData/Report954.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the realm of teaching and learning, the college goes beyond traditional methods such as chalk and talk, actively promoting and

facilitating the use of Information and Communication Technology (ICT) tools. This approach aims to enhance the teaching and learning process for the benefit of students, aligning with the contemporary demands of education.

Recognizing the importance of leveraging e-tools and techniques, the college emphasizes the need for various information and technologies to effectively communicate with students in higher education. Teaching staff is not only encouraged but mandated to incorporate ICT-enabled tools for a more dynamic classroom experience. Teachers routinely employ LCD projectors and create PowerPoint presentations to teach in an engaging and participative manner.

Faculty members are guided to familiarize themselves with the use of ICT tools such as the Internet, smartphones, laptops, and desktops. Every teacher is adept at digitally disseminating class notes, lecture materials, PowerPoint presentations, study materials, e-books, e-articles, and tutorial videos sourced from authentic online platforms through channels like WhatsApp or email.

The college harnesses resources like theShodh Ganga, MOOCs through INFLIBNET, and N-LIST to facilitate in-depth study across various courses. These resources also prove invaluable to teachers, aiding in the enrichment of their knowledge and the advancement of their academic careers. The college thus embraces the integration of technology to foster a more efficient and progressive teaching and learning environment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

129

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Instituting transparency initiatives at the institute level, the college has established a standardized internal examination process. According to the academic calendar, students are required to participate in four unit tests and two terminal examinations, forming a total of seven internal examinations throughout the academic year.

The schedule for these internal examinations is predetermined at the commencement of the session, outlined in the academic calendar. Teachers are responsible for conducting unit tests, utilizing various methods such as written tests, blackboard presentations, PowerPoint presentations, quizzes, or other formats chosen by the subject teacher, in alignment with the academic calendar.

Following the completion of each unit test, students have access to their marks, which are displayed in the classrooms. Students can review their test copies, and discrepancies or differences in their marks can be promptly addressed and corrected. Additionally, during the distribution of answer sheets in the classrooms, students are permitted to interchange their test copies for observation.

The respective subject teacher maintains a comprehensive record of all internal exams, including unit tests, quarterly exams, and model exams (if not confidential at the university level). However, the marks of the model examination are treated as confidential data and are not disclosed to the students. Only the 10% internal marks of each paper in the model examination are sent to the university. This commitment to transparency ensures that students have the opportunity to assess their performance and maintain a clear understanding of their academic progress throughout the academic year.

File Description	Documents
Any additional information	View File
Link for additional information	https://govtcollegesaja.in/newsData/Report969.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Addressing internal and external examination-related grievances is a key aspect of the college's commitment to transparency and a student-friendly environment. For internal examinations, guidelines are prominently displayed on notice boards, the college website, and in classrooms to ensure clarity. Grievances related to class tests, unit tests, continuous assessment, assignments, practicals, dissertations, and project works are resolved by the Assessment Grievance Redressal Committee in collaboration with faculty members. Any objections to marks raised by students are promptly addressed, and valued answer sheets are provided for transparency.

Concerning external examinations, both annual and semester exam grievances fall under the jurisdiction of the university. A special Grievance Redressal Committee, formed by the university, handles external evaluation-related grievances. To minimize grievances, the college communicates essential information such as exam form registration, admit card issuance, exam dates, etc., through classrooms, notice boards, and the college website. Students dissatisfied with their marks can apply for revaluation, and if changes occur, the university conveys the updated information to the students.

In cases where students remain dissatisfied even after revaluation, they have the option to obtain photocopies of their answer sheets by paying the stipulated fee. This allows them to independently review and assess their answer sheets, providing a mechanism for verifying their academic performance and ensuring fairness in the evaluation process. The college is dedicated to addressing grievances at both internal and external examination levels, promoting transparency and accountability throughout the assessment process.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

At the commencement of each semester or academic year, the subject teacher initiates the academic journey by outlining the Course Objectives during the introductory phase of the respective subject. Copies of the syllabi are maintained in the department and distributed, students have the option to download the syllabus from the Hemchand Yadav University website.

Furthermore, faculty members elaborate on the course objectives, evaluation patterns, marking schemes, and related details, providing students with a comprehensive understanding of the academic expectations.

- For post-graduate courses, the evaluation may include seminar presentations, short quizzes or objective questions, and project work (if specified in the syllabus for certain courses like B.A. Geography, M.A. Sociology, Political Science, and M.Com).
- For undergraduate courses, the evaluation process may involve monthly unit tests, quarterly examinations, model examinations, and field or project work for environment studies.

In alignment with these academic pursuits, various extra-curricular activities are organized, with a focus on specific subjects and topics. Examples include quick lectures on given topics, Rangoli competitions, lecture competitions, awareness or celebration days (such as Hindi Diwas, Women's Day, Constitution Day, Voter Awareness Day), as well as health-related initiatives like AIDS awareness, blood-checking, and population awareness day. These activities

contribute to a holistic educational experience, combining academic knowledge with practical and creative engagements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://govtcollegesaja.in/newsData/Report831.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the commencement of semester or academic year, the subject teacher initiates the academic journey by outlining the Course Objectives during the introductory phase of the respective subject. Copies of the syllabi are maintained in the department and distributed at the beginning of the semester or academic year. Additionally, students have the option to download the syllabus from the University website .

Furthermore, faculty members for each subject elaborate on the course objectives, evaluation patterns, marking schemes, and related details. This information is also explicitly outlined in the syllabus for each subject, providing students with a comprehensive understanding of the academic expectations.

The evaluation process for Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Objectives varies based on the level of study:

- For post-graduate courses, the evaluation may include seminar presentations, short quizzes or objective questions, and project work (if specified in the syllabus for certain courses like B.A. Geography, M.A. Sociology, Political Science, and M.Com).
- For undergraduate courses, the evaluation process may involve monthly unit tests, quarterly examinations, model

examinations, and field or project work for environment studies.

In alignment with these academic pursuits, various extra-curricular activities are organized, with a focus on specific subjects and topics. Examples include quick lectures on given topics, Rangoli competitions, lecture competitions, awareness or celebration days such as Women's Day, Constitution Day, Voter Awareness Day, as well as health-related initiatives like AIDS awareness, blood-checking. These activities contribute to a holistic educational experience, combining academic knowledge with practical and creative engagements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtcollegesaja.in/newsData/Report831.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

336

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://govtcollegesaja.in/newsData/Report928.jfif

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://govtcollegesaja.in/Reports.aspx?title=AQAR%20-%20CRITERIA-II>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is actively involved in organizing and participating in a variety of extension activities, driven by a dual objective of sensitizing students to diverse social issues and contributing to community development while fostering active community participation. The institution has registered units for NCC, and YRC, each playing an important role in undertaking community-based initiatives.

The NSS unit orchestrates programs such as Tree Plantation, Yoga sessions, Swachh Bharat Summer Internship, Cleanliness drives, Voter Awareness, and more. The Red Ribbon club and YRC unit focuses on AIDS awareness talks, rallies, blood-donation distribution of anti-worm tablets, and general health check-ups.

Notably, the NSS unit has two flagship programs. The first involves a 7-day camp in a selected village, providing students with hands-on experiences in mutual cooperation and rural living, teaching them to thrive with limited resources. The second program encompasses one-day camps covering activities such as plantation drives, SVEEP initiatives, cleanliness campaigns, and survey programs. Throughout the year, NSS conducts various programs within the college.

Moreover, the college organizes awareness programs on campus, focusing on environmental awareness, cleanliness drives, tree plantation initiatives, and more. These extension activities not only create awareness about societal issues but also instill a sense of social responsibility among students. By actively participating in these programs, students gain practical insights into community life and contribute meaningfully to societal well-being.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegesaja.in/newsData/Report954.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution actively engages in numerous extension activities within the local community and the college itself. These initiatives play a crucial role in sensitizing students to various social issues.

Through these endeavors, local residents gain valuable knowledge about the causes, consequences, and potential solutions to environmental challenges. The college, recognizing the importance of social responsibility and citizenship, provides a platform for students to participate in extension activities. This involvement aims to heighten their awareness of a myriad of issues, including environmental degradation, domestic violence, addiction, and traffic awareness.

Encouraging students to actively participate in community-based activities is a top priority for the college. It not only allows students to understand the significance of giving back to others but also provides them with a platform to apply their academic knowledge in real-world situations. These activities serve as opportunities for students to develop qualities such as self-confidence, leadership, self-discipline, commitment, devotion, hard work, and teamwork. Importantly, these inherent qualities not only contribute to personal growth but also enhance academic excellence.

As students engage in these community-oriented activities, they not only cultivate and illuminate their inherent qualities but also broaden their understanding of various domains of knowledge. They fill their baskets of knowledge with new ideas, fostering a well-rounded and enlightened perspective. Overall, these extension activities become integral to the holistic development of students, aligning with the institution's commitment to nurturing socially responsible and well-rounded citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

600

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

12

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

HE Institute is located inaway from the city and surrounded by fields, as well as the college itself is full of greenery, pedestrianfriendly road, and has a peaceful environment.The college campus has a total land area of 14.283 acres. The college building is well designed with basic amenities .The college has two teaching blocks. 13rooms including one seminar hall with a seating capacity

of 150 students . Sufficient ventilation facilities are maintained in the classroom . The classrooms are fitted with LED lights, fans, comfortable chairs, tables, benches and desks for a smooth teaching-learning process. dust free green boards/ black boards with good quality are available in the classrooms. The College has one Smart Classroom equipped with , LCD Projector and Microphone & Sound system to be used for PowerPoint . The College also has one Seminar Hall with seating capacity of 60 students.The college have 02 classrooms has LCD facilities and 12 classrooms with Wi-Fi facilities.

The college library has 24852 reference and text books where students can enrich their knowledge to their subject N-list available to the students and staff members of the college. The footfall of library is encouraging with the following details

File Description	Documents
Upload any additional information	View File
Paste link for additional information	govtcollegesaja.in/newsData/Report955.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports-Our college has a well maintained campus and is spread over more areas of serene green land. The institute believes in the all-round development of our students. Students are encouraged to participate in sports and cultural activities simultaneously and thus they are awarded and rewarded accordingly.

College teams are formed to take part in state level and University level competitions and intercollege competitions. We have very wide range of sports area in our college campus, students enjoy most of the outdoor game are well practiced and played by the students. Indoor sports like badminton, carrom, chess and outdoor game like cricket,

We have Sports Ground Open stage, and one seminar room, Gymnasium and well maintain Yoga center

Cultural Activities-Our college is situated in a rural area, the

cultural heritage of the college is deeply influenced by the local rural culture. The students of the college take an active part in the cultural performances especially in the annual prize distribution ceremony and other functions of the college, which inculcates a deep attachment to the local culture. Students are very much encouraged to participate in the cultural events held in the college like Annual Sports Day, Annual Day, youth festival, womens day etc.,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	govtcollegesaja.in/newsData/Report955.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.59

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

We have a manual system where books are issued and recovered. The library is well furnished and accommodates students at a time and provides a favorable environment for study. the academic needs of students, library consisting of 27629 text and reference books and. Different newspapers in Hindi and New arrivals of books and journals are displayed on separate racks. Each student gets 3 to 5 text books for a 15 days period on renewal basis. We are providing book bank facilities to the students for each semester. HEI Library has N-LIST subscription for e-book and e- journals for the students . Library has a good collection of Science, Arts & Commerce books. In addition to serving core subjects, the library also has many book of general knowledge and current affairs for students to gain their knowledge more broaden beyond the curriculum.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.50

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The essence of the teaching-learning process is innovation and creativity and the teachers of the institute follow new technologies as a learning tool. The College encourages teaching staff to use ICT enabled tools for effective teaching in the classroom The teaching staff at Colleges' advised and insisted upon learning the use of ICT

tools. faculty members use social media channels for sharing lecture notes, study material, tutorial videos, web links of e-articles, e-books, and YouTube videos with the students. Teachers use the latest technologies for imparting education to the students for an effective teaching learning process. The Teachers in the College is well-versed in the use of either Smartphone or PC Tablet or PC Desktop to perform e-teaching as and when required. LCD Projectors with fixed screens available in (Room No. 01) for common use. Most of the faculty use Powerpoint Presentation for simulation to improve the effectiveness of the teaching-learning process. Google Meet, Google Classroom, Zoom, applications are used to manage online classes. General ICT Tools used by faculties are laptop, desktop, Projector, Printer, Photocopier, Pen Drive, Scanners, Microphones. The faculty members utilize the Audio Visual aids to demonstrate the concepts to the students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.14881

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution practices a policy of decentralization of authority for efficient look over, maintenance and best utilization of its available resources. The systems are adhered to in maintenance of academic and support facilities.

Laboratory: All the records and account maintenance is maintained .They are supervised by the respective department HODs. Equipment is maintained properly, calibrated and serviced periodically.

Library: The books and journals are maintained against disfiguring. Book binding is carried out for damaged books to save it from further damage. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exams. Proper cleaning is done on a regular basis for maintaining books.

Sports complex: The institute does not have a dedicated sports complex but does have an open space where different activities and games are organized. This is cleaned on a periodical basis.

Computers: For the maintenance and repair of our computer, the institute takes assistance from technical experts.

Classrooms: In - house staff is employed for maintenance of cleanliness, and infrastructure on the campus so as to provide a beautiful learning environment. Staff rooms, classrooms, lab, seminar halls,etc are cleaned and maintained regularly by non - teaching staff assigned.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	govtcollegesaja.in/newsData/Report955.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1029

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1029

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

<p>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>

45

<p>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

130

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In a democratic country like India, the role of the student union is very important The formation of student unions at the school and college level is given significant importance to enhance student

participation. The process of nominating student union members began in Pt. Devi Prasad Choubey Govt. College Saja, following the instructions of Hemchand Yadav University Durg and the Government. Student unions play a pivotal role in the qualitative functioning of both academic and non-academic aspects of a college. Every year, students' representatives are selected on a merit basis for various committees and societies, such as Cultural Societies, Social Work Society, Science Club, Physical Activity Society, Knowledge Society, Current Affairs Club, Book Reader Society, and a society on Gender Issues. These societies conduct various activities addressing relevant and current issues, contributing to the desired behavioral changes among students. The institution ensures the inculcation of moral and ethical values through these activities. Student unions actively participate in organizing successful events like the Annual Day, Sports Day, and various college events. They advocate for student welfare by presenting their demands to the management and play a crucial role in addressing grievances related to examinations and other matters. Additionally, students' representatives contribute to the Institutional Quality Assurance Cell (IQAC) team and other college committees, playing a vital role in policy-making through their valuable suggestions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college boasts an active Alumni Association that annually organizes a meeting to foster connections among its former students. Notably, the college's alumni have attained prominent positions in diverse fields such as education, entertainment and media, academia, and social work. A noteworthy aspect is the active involvement of three teachers who are members of the alumni association, playing a pivotal role in uniting this group for the college's development and contributing to the overall progress of students.

Members of the Alumni Association generously share their expertise in key developmental areas, including soft skills, and engage with students to discuss career prospects. The official Alumni Association, established in 2021, has steadily gained momentum and boasts an impressive list of contributions.. The alumni actively participate in providing help for institution development and enhancing learning resources.

This proud association consistently collaborates to ensure the comprehensive development of both the college and its students. The college remains steadfast in its commitment to strengthening ties with its former students, fostering a sense of unity and shared dedication to the institution's growth.

File Description	Documents
Paste link for additional information	govtcollegesaja.in/newsData/Report958.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION :- The vision of the college to provide and also improve the quality of higher education to the rural and undeprivileged belt of the surrounding area in the stream of science, Arts and commerce. We lay emphasis on inculcating moral value along with quality education in our college so that our children can easily learn their traditional human values as well as the new changing globe outlook.

The motto of the college " vidya datati vinyam " mean (knowledge generates Humility) We uplift the academic standards to the youths and fostering an enduring sense of discipline also We try to best in overall development of all the students.

VISION :- The vision of the college to provide and also improve the quality of higher education to the rural and undeprivileged belt of the surrounding area in the stream of science, Arts and commerce. We lay emphasis on inculcating moral value along with quality education in our college so that our children can easily learn their traditional human values as well as the new changing globe outlook.

The motto of the college " vidya datati vinyam " mean (knowledge generates Humility) We uplift the academic standards to the youths and fostering an enduring sense of discipline also We try to best in overall development of all the students.

File Description	Documents
Paste link for additional information	http://govtcollegesaja.in/newsData/Report952.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute actively promotes participative management, recognizing the value of ideas from stakeholders for enhancing campus life and ensuring organizational progression. To facilitate efficient functioning, the college has established various committees comprising teachers, committee members, and conveners. Each committee, overseen by a convener, conducts meetings and maintains records of proceedings. The Staff Council Secretary keeps a comprehensive record of all meetings.

The accountability for essential academic tasks such as completing the academic calendar, syllabus coverage, internal assessments, and practical and theory examinations rests with department heads and principals. Decentralization of administration is a key principle upheld by the college. Faculty members are empowered to make decisions related to planning teaching, designing theoretical and practical classes, and organizing meetings to ensure course completion and future planning. Department heads play a crucial role in conducting meetings and fostering collaborative decision-making.

The college operates with significant administrative and academic autonomy for individual disciplines. This autonomy encourages the rapid development of academic leadership among faculty members. Staff members, with a positive attitude, contribute significantly to morale building among students, leading to increased efficiency and improved communication.

Decisions related to finance, infrastructure, and other critical aspects are made through the College Development Committee, emphasizing the institute's commitment to decentralization. This approach ensures that decisions are inclusive, reflecting the collective wisdom of committee members. In essence, the institute believes in the strength of collaborative decision-making and decentralized administration to propel its overall development and success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has undertaken a strategic plan for the construction of new buildings and the modernization of classrooms and laboratories. This includes the strengthening and modernization of laboratory facilities. Plans for these initiatives are collaboratively prepared by various departments and sub-committees, seamlessly integrating them into the College Academic Calendar at the start of each session to ensure the smooth functioning of the institution.

Regular meetings are conducted by the Principal with department heads, conveners of different sub-committees/clubs, and the student council to discuss policies, plans, and their effective implementation. A Strengths, Weaknesses, Opportunities, and Challenges (SWOC) analysis is performed to establish objectives, formulate strategies, and then implement them through the relevant agencies.

The institution employs various monitoring and evaluation modes to ensure the effective implementation and continuous improvement of different policies and plans. Feedback is actively sought from all students, both verbally and online, aiming for ongoing service improvement and qualitative enhancements within the institution.

Specific objectives include equipping all classes with ICT facilities, establishing smart classrooms, and developing a fully Wi-Fi-enabled campus with advanced computer laboratories for both students and faculty, alongside the upgrading of existing computer labs.

This comprehensive and strategic approach emphasizes the college's commitment to creating a modern and technologically advanced learning environment. The ongoing feedback mechanisms underscore the

institution's dedication to continuous improvement and the enhancement of the overall quality of education and facilities provided.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://govtcollegesaja.in/newsData/Report947.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The recruitment of teachers adheres to the norms set by the UGC and the State government. Regular staff meetings are conducted by the principal and the management to address the faculty and discuss their responsibilities within the college. Various committees, including the admission committee, internal examination committee, library committee, timetable committee, etc., are formed to streamline and manage specific aspects of the college's functioning.

The Principal, positioned at the apex, oversees the overall functioning of the college, including financial transactions, administrative duties, and academic activities. The Principal executes guidelines received from the University and the Department, providing leadership across all college affairs. Heads or coordinators of various departments, the librarian, office staff, and Self-finance and Janbhagidhari funds support the Principal in their responsibilities. Academic and co-curricular activities are the primary focus, overseen by respective faculty members, while sports activities are led by a sports officer, and the library is managed by a librarian.

Service rules and promotion criteria for both teaching and non-teaching staff adhere to the regulations set by competent authorities such as the UGC and the Chhattisgarh government.

Grievance redressal is handled by the Disciplinary Committee and the Committee against Sexual Harassment, presided over by the head of the institution. These committees ensure a systematic approach to addressing concerns and maintaining a conducive and respectful working environment within the college.

File Description	Documents
Paste link for additional information	http://govtcollegesaja.in/newsData/Report947.pdf
Link to Organogram of the institution webpage	https://govtcollegesaja.in/newsData/Report966.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute recognizes the importance of the well-being of both teaching and non-teaching staff for the effective functioning of the

organization. Below is a list of welfare measures provided by the institute for both groups:

Welfare measures for Teaching Staff and Non-Teaching Staff:

1. Timely salary credit to bank accounts - Salaries are credited to employees' bank accounts at the end of every month.
2. Festival advance
3. Medical leave
4. Employee Provident Fund
5. Gratuity
6. Full paid maternity leave
7. Encashment of earned leave (EL) at the end of service
8. Medical leave encashment
9. RO Water and water cooler facility
10. Vehicle stand
11. Facility of part final encashment in case of marriage and illness
12. Proper disbursement of government welfare schemes to employees
13. Interest-free loans from their Provident Fund
14. Canteen facility
15. Wi-Fi facility
16. CCTV cameras for safety and security
17. Fire extinguishers
18. Uniform provided to Peon and Security Guards

Welfare measures for Students:

1. Scholarship guidance
2. First aid facility
3. Remedial classes
4. Language lab
5. Canteen facility
6. Parking facility
7. E-library and reading room

These measures demonstrate the institute's commitment to creating a supportive and conducive environment for both staff and students, ensuring their well-being and enhancing the overall quality of life within the institution.

File Description	Documents
Paste link for additional information	https://govtcollegesaja.in/newsData/Report947.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

An effective performance management system is instrumental in efficiently managing an organization. In this context, the institute conducts yearly assessments of each employee's performance with the aim of evaluating their contributions and identifying areas for improvement. This process is integral to fostering individual progress and the overall growth of the workforce.

Teaching Staff:

1. **Assessment Criteria:** Faculty members' performance is evaluated using the Annual Self-Assessment for the Performance-Based Appraisal System . This forms the basis for promotions under the UGC Career Advancement Scheme , relying on the Academic Performance Indicator (API) score.
2. **Additional Responsibilities:** Faculty members are assigned various additional responsibilities beyond academics. These contributions are given appropriate weightage in their overall assessment.
3. **Verification:** The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Institution.

Non-Teaching Staff:

1. **Assessment Criteria:** Non-teaching staff undergo assessments through annual confidential reports and annual performance appraisals.
2. **Evaluation Parameters:** Assessment parameters include discipline, reliability, work ethic, character and habits, efficiency in document filing, and technical abilities.
3. **Principal's Evaluation:** The Principal evaluates the performance of non-teaching staff and engages in discussions with them about their work output and quality.
4. **Performance-Based:** Appraisal is solely based on performance, free from any fear or favor.

This comprehensive performance appraisal system ensures a fair and transparent evaluation process for both teaching and non-teaching staff, emphasizing individual growth and collective progress within the organization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Higher Education Institution has established an effective mechanism for auditing its accounts, subject to regular audits conducted both internally and externally through statutory audits to ensure financial compliance. The institution has maintained a commendable record, with no major findings or objections in its accounts so far. In instances where minor errors or omissions are identified by the audit team, immediate corrective actions are taken, and precautionary measures are implemented to prevent recurrence.

Process of Internal Audit:

1. An internal financial committee conducts a yearly audit of all vouchers to ensure accuracy and compliance.
2. The expenses under different heads are meticulously checked by verifying bills and vouchers. Any discrepancies found are promptly brought to the attention of the principal.
3. This internal audit process is consistently followed year after year, emphasizing the institution's commitment to financial transparency.

Process of External Audit:

1. Chartered Accountant Audit: The college accounts undergo an audit by a recommended chartered accountant in accordance with government rules.
2. Authorization Check: The auditor ensures that all payments are duly authorized and adheres to any queries within the prescribed limits.
3. Lack of Major Objections: The institution has not encountered any major audit objections in preceding years, reflecting the effectiveness of its financial management.

These audit mechanisms underscore the institution's commitment to financial transparency, discipline, and the prevention of any misappropriation of funds. The proactive approach in addressing audit findings demonstrates a dedication to maintaining a robust financial system within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institute, Pt. Devi Prasad Choubey Government College, is a fully funded government college affiliated under 2F and 12B as per the UGC Act. The Internal Quality Assurance Cell (IQAC) plays a vital role in monitoring the utilization of funds to ensure they align with the allocated budgets. The principal issues directives for the optimal utilization of resources,

The funds allocated for the beautification and cleanliness of the college campus are closely monitored and utilized in accordance with the specified allocations. Purchases are conducted in strict adherence to the rules and regulations set by the university, ensuring transparency and compliance.

This robust financial management system ensures that resources are utilized effectively, contributing to the overall development and enhancement of the college's academic and infrastructural capabilities. Local JBS committee decide how much fees from all students is to be collected per year, except the governments pre approved fees. The fund is mainly spent for the salary of JBS and Self finance teachers. This fund is also audited by the Chartered Accountant every year. For each academic year, a budget is meticulously prepared, taking into account the needs and priorities of the institution. This budget undergoes approval from the concerned budget holder, ensuring that financial planning is aligned with the goals and objectives of the college. Detailed financial statements are available with the institute, promoting transparency

and accountability in financial matters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In Government College, Saja, the Internal Quality Assurance Cell (IQAC) holds a pivotal role in enhancing the quality of education for both students and teachers. The cell is tasked with monitoring all activities within the college, with a specific focus on the teaching and learning process. Various committees operating under the guidance of the IQAC examine different aspects of the college, including academic, extra-curricular, administrative, extension services, and financial dimensions, the IQAC undertakes the following initiatives:

- 1. Motivational and Cultural Programs:** The IQAC channelsizes motivational and cultural programs within the college to inspire and engage both students and teachers.
- 2. Quality Initiatives:** It implements quality initiatives, including the integration of Information and Communication Technology (ICT) facilities to enhance the overall quality of teaching and learning.
- 3. Alignment with Vision and Mission:** The IQAC ensures that the quality measures implemented align with the vision and mission of the institution.
- 4. Student Feedback:** Regularly collecting feedback from students is a key initiative to understand their needs and improve facilities, fostering a student-centric learning environment.
- 5. Organizing Programs and Competitions:** The IQAC committee consistently organizes various programs such as motivational and career guidance sessions, cultural programs, and competitions to enrich the overall educational experience.

6. Committee Monitoring: The IQAC maintains active communication with all committees, monitoring their functioning and ensuring synergy in achieving the institution's goals.

The significant contributions of the IQAC highlight its commitment to enhancing the quality of education and fostering a holistic learning environment.

File Description	Documents
Paste link for additional information	https://govtcollegesaja.in/newsData/Report974.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) at the college is composed of faculty members from different departments, students, and respected members of the local community. To ensure a systematic approach, the IQAC aligns its activities with the academic calendar provided by the Higher Education Department of Chhattisgarh and University, Durg, Chhattisgarh, planning the yearly teaching-learning process accordingly.

Several initiatives have been adopted by the college, guided by the IQAC, to facilitate the teaching-learning process:

1. **Internal Exam Performance:** The performance of students in internal exams is monitored to gauge their understanding and progress.
2. **Technology Integration:** The IQAC instructs faculty members to encourage the use of technology and online study platforms for learning and competitive exam preparation.
3. **Feedback Mechanism:** Feedback from students is collected at the end of each session, evaluating the quality of teaching, the college atmosphere, and the behavior of college staff. This feedback serves as a valuable tool for reviewing and improving the teaching-learning process.

4. **Faculty Participation:** Faculty members are encouraged to actively participate in paper presentations, seminars, and group discussions, fostering a culture of continuous learning and professional development.
5. **Extra Classes:** In line with IQAC recommendations, faculty members provide extra classes to students to strengthen their fundamentals and enhance their understanding of lectures.

These initiatives reflect the commitment of the IQAC and the college to enhancing the overall quality of education, fostering a technologically supported and student-centric learning environment, and ensuring continuous improvement in the teaching-learning process.

File Description	Documents
Paste link for additional information	https://govtcollegesaja.in/newsData/Report974.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://govtcollegesaja.in/newsData/Report974.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Development Cell organizes events and sensitization programs throughout the year. Events are spread throughout the year and planned well in advance. Special days such as Women's day are celebrated in spirit. The Gender Sensitization Action Plan is designed to conduct awareness programs and sessions for students and faculty members

The HEI has developed such a system which help avoid the exploitation and encroachment of the rights of any gender. The institution has created a healthy environment for overall growth of the students through various curricular and co-curricular activities which aware them about their rights and duties. Here they are made to respect each other and look upon each other as equals irrespective of gender, caste and economic backgrounds. The HEI time to time organizes programmes on gender equality such as programmes against violence against women at home, women empowerment through education, lectures on human rights and duties, and "BetiBachao, BetiPadhao" is one of the best practices of the institution. The HEI is always looking forward to maintain equanimity among its students.

File Description	Documents
Annual gender sensitization action plan	https://govtcollegesaja.in/newsData/Report964.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://govtcollegesaja.in/newsData/Report836.1.1%20Common%20room.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste: In order to make college a green space and reduce the amount of waste produced an initiative was taken by Eco Club by digging a pit to manage solid waste in the college. The Garden and sustainable committee of the college is actively involved in waste segregation and has installed composting pits to recycle organic waste.

For other solid wastes like plastics dustbins have been placed around the campus and the college has a pact with the local nagar panchayat to dispose the waste.

Liquid Waste: Two types of liquid waste are produced in the college

1. Sewage Waste
2. Laboratory waste

Sewage waste is well treated via being led to the trees in the campus. As for the liquid waste they are led to the pits dug particularly dug for them.

E- Waste: Flip flops, motherboard , compact discs, cartridges etc. produced by electronic devices such as computers and printers are recycled properly. Instead of buying a new machine buyback option is used for upgradation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

During the session 2022-23 To build a nation of youth who are noble in their attitude and morally responsible, the college organized and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, teacher's day, orientation and farewell program, Induction program, oath, plantation, Women's day, Yoga day. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Values, rights, duties and responsibilities of citizens At Pt.Devi prasadChoubey Govt, College Saja, we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. Students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. In addition to this many regular programs are conducted by the institute to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Lectures on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically. Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, our college enthusiastically celebrates both National and International days, with all staff members and students coming together for the festivities. Celebration has become a vital activity, as every culture boasts a number of festivals. The commemoration of cultural and constitutional festivals is an integral part of the college's co-curricular activities. Throughout the academic session, students, guided by teachers, celebrate different days, which aids in their understanding of various cultures and in imagining India as a nation. The academic calendar is packed with important events, showcasing the institution's enthusiasm in celebrating numerous national and international days, as well as commemorative events and festivals."

our institution also celebrates other significant occasions to acquaint students with the remarkable figures in our political, social, cultural, and scientific history, International Women's Day, observed annually on March 8th, is one such occasion where we honor women This event is organized under the auspices of the college's Women Cell. Furthermore, International Yoga Day on June 21st serves to promote awareness of the myriad benefits of practicing yoga, emphasizing its positive impact on health. Teachers' Day, celebrated on September 5th, commemorates the birth anniversary of Dr. Sarvepalli Radhakrishnan, advocating for the values and principles of exemplary teaching. On this day, students engage in various activities such as singing competitions, speech contests, and poem recitations to express their gratitude and appreciation for their educators."

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: "holistic development and promoting universal values"

The institution is dedicated to instilling universal values like truth, selflessness, and righteousness, recognizing their significance in a world often driven by individual pursuits. The Value Education Cell plays a pivotal role in promoting the harmonious development of body, mind, and soul while addressing various stressors faced by students in professional college life.

The Practice: The Value Education Cell orchestrates activities such as moral value classes, counseling sessions, and lectures. Regular interactions focus on personal and academic matters, creating a supportive environment.

The increasing active participation of students demonstrate the success of the practice. Despite demanding schedules, students consistently attend these sessions.

Challenges include a shortage of infrastructural facilities and manpower, particularly in the Philosophy department. Addressing these limitations by providing a dedicated room for classes and additional staff would further strengthen the practice.

Practice "The Green Clean Campus" initiative prioritizes a clean, eco-friendly environment for holistic development. Overcoming challenges like desertification, the college maintains a lush campus with rich flora and fauna. Practices- including tree planting and a dedicated Eco club, engage students in environmental awareness. The campus, lit with natural light and cooled by breezes, minimizes electricity usage for a sustainable environment. Success is evident in a delightful campus fostering active student participation,

though challenges include ongoing tree care. Heightened awareness is crucial for sustaining and enhancing the impact of this environmentally conscious initiative.

File Description	Documents
Best practices in the Institutional website	http://govtcollegesaja.in/newsData/Report962.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institution in one area distinctive to its priority and thrust

"Our college places a high priority on promoting girls' education and supporting economically disadvantaged students from rural backgrounds. Many students from our local area cannot afford education in urban colleges due to financial constraints. Therefore, our institution provides an academic environment conducive to the aspirations of these rural students, enabling them to pursue their academic goals. In line with fostering holistic development, the college encourages participation in extracurricular activities such as NSS, cultural, literary, and sports, facilitating their integration with mainstream students. Additionally, the college organizes talks, seminars, and workshops to familiarize students with pressing national and international issues. Both faculty members and students actively engage in social and community development activities. Emphasizing qualitative performance, the college conducts various gender sensitization programs to promote Gender Equity, encouraging students to advocate for gender equality. Furthermore, initiatives such as the Women Safety & Welfare Cell provide a platform for girl students to express themselves and participate in activities aimed at their overall development."

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

- To foster a congenial learning environment for the holistic development of students, faculty, and supporting staff.
- To promote online learning through platforms like Swayam and -E-PG Pathshala.
- To uphold holistic, value-based education.
- To cultivate entrepreneurial abilities in students to navigate challenges in the corporate world.
- To enhance the academic environment to ensure quality in the teaching-learning process.
- To undertake research studies, consultancy, and training programs focused on quality improvement.
- To conduct activities aimed at skill development for both students and staff.
- To expand extension activities.
- To establish formal linkages through Memorandums of Understanding (MoUs).
- To organize workshops, seminars, and conferences.
- To raise awareness and implement measures for environmental protection and promotion.
- To encourage and support student and faculty research.
- To monitor Quality Assurance and Quality Enhancement initiatives.
- To implement various staff welfare measures.
- To facilitate faculty and student exchange programs with other academic institutions.
- To develop techniques for improving the teaching-learning and evaluation processes.
- To provide career guidance programs.
- To set an example for other colleges to emulate.